



Job title	Landscape Assistant Summer Intern
Reports to	Landscape Operations Manager
Hours	37.5 hours/week
Start and End Dates	10 weeks: June 7, 2021 – August 13, 2021 <i>*Exact start and end dates will be mutually decided upon between the intern and their supervisor at the museum.</i>
Compensation	\$1,500 stipend, dispersed in 2 installments (after successful completion of weeks 5 and 10). Housing provided (optional, and contingent upon COVID-19 restrictions)
Application Deadline	All application materials are due March 1, 2021. See below for application instructions.

About Strawberry Banke Museum

Strawbery Banke Museum is a 10-acre living history museum located in the heart of downtown Portsmouth. The museum interprets daily life in the same historic waterfront neighborhood over 300+ years, making the 37 historic buildings accessible to a wide range of visitors one of our primary goals. Strawberry Banke hosts an ever-growing number of special events and programs throughout the year. Seasonal and holiday signature events are time-honored traditions that help make Portsmouth the vibrant destination it is. Strawberry Banke is continually ranked as TripAdvisor’s #1 “Thing to do in Portsmouth”, Yankee Magazine Editors’ Choice: Best of New England Classics “Best Historic Village” and the 2020 Best of the Seacoast in the Entertainment & Leisure category for Best Group Event/Tour/Activity.

Strategic Framework:

Strawbery Banke Museum:

- A place to learn,
- A place to gather,
- A place to preserve.

Mission Statement:

To promote understanding of the lives of individuals and the value of community through encounters with the history and ongoing preservation of a New England waterfront neighborhood.

Toward that goal, Strawberry Banke Museum:

- Acquires and conserves, for today's visitors and for future generations, historic buildings, objects, and other materials pertinent to its mission.
- Conducts research aimed at placing local developments within the broader context of city, state, and national history.
- Disseminates the results of that research to the public through exhibitions, publications, demonstrations, tours, symposia, workshops, and other educational activities and

programs.

Internship Description

This internship is a great opportunity for someone who is considering working in the fields of sustainable horticulture, history, museum education, agriculture, or landscaping. The Landscape Assistant Intern will gain hands-on experience with a variety of gardening styles and techniques used in the many historic gardens at Strawberry Banke Museum. The primary expectation of the Landscape Assistant Intern is to maintain the gardens.

The Landscape Assistant Intern will work independently and alongside staff and volunteers in all of our gardens. The intern will have the chance to learn directly from the Museum's Manager of Landscape Operations, who will be the intern's direct supervisor.

More information about our historic gardens at SBM can be found at:

<http://www.strawberrybanke.org/gardens/historic-gardens.cfm>

What you will learn

- Applied sustainable gardening techniques (including: pruning, soil health management, hardscape maintenance, plant health care)
- Plant identification
- Garden design
- Heirloom garden/plant care
- Portsmouth history
- Nonprofit museum operations

Duties and Responsibilities

- Assist in caring for all museum gardens
 - Weed control
 - Bed preparation
 - Pruning perennial and annual plants
 - Planting
 - Interacting with visitors
- Minor woodworking and painting of garden features
- Mowing and weed whacking
- Maintenance of walks

Qualifications

- Candidates must be enrolled as an undergraduate or graduate student in good standing at an academic institution in order to be eligible for this internship program.
- Prior gardening, landscaping, farming, or related field experience preferred.
- Excellent written, oral, and communication/presentation skills required
- Enrolled as an undergraduate or graduate level student in horticulture, agriculture, or a related field preferred.

Physical Requirements:

- The candidate must be physically fit. Work entails moving around the 9-acre site, for extended periods of time outdoors in all weather conditions. Must be able to bend, stoop, and kneel, and must be able to lift up to 50 lbs throughout the day.

Housing provided by Strawberry Banke Museum

Optional on-site housing is provided in Hough House for interns who need housing, contingent upon COVID-19 restrictions at the time of the internship. In the event that shared on-site housing is not deemed safe for Summer 2021, the intern will be expected to commute or provide their own

housing. Work on-site is conducted safely following strict safety guidelines such as masks and physical distancing.

Hough House is open to all interns regardless of sex or age. While the common areas in Hough are co-ed, the bedrooms are single-sex based on the gender with which each intern identifies, and interns should expect to have a roommate for the duration of their stay in Hough House.

Application Instructions

All application materials are due by March 1st with the following requirements:

1. Complete the [online application](#) no later than 3/1/2021, including:
 - a. Cover Letter/Personal statement up to one page in length (PDFs only), detailing your interest in the internship program answering the following questions:
 - i. What are your professional goals and areas of interest?
 - ii. What skills and abilities can you contribute to the museum's work?
 - iii. Describe the outcomes you hope the internship experience will produce.
 - iv. Why are you specifically interested in this internship position at Strawberry Banke Museum?
 - b. Resume
 - c. All required questions.
2. Submit two letters of recommendation from professors or supervisors in a related field. Letters can be submitted via email or mail to:

jcrowley@sbmuseum.org

Jessica Crowley
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