



<b>Job title</b>	Education Department Summer Intern
<b>Reports to</b>	Bekki Coppola, Director of Education: Camp Interns supervisor, <i>or</i> Maddie Beihl, Roleplaying Coordinator: Jr Roleplayer Intern supervisor
<b>Work Conditions</b>	<p>The location of the internship, whether on-site or remote, will be determined closer to the start date, and will be contingent upon COVID-19 restrictions at the time of the internship.</p> <p><u>On Site:</u> If it is deemed safe to offer in-person summer camp, the internship may take place on-site while working with other interns, staff and volunteers. All work that takes place on-site during the pandemic is conducted safely following strict safety guidelines such as masks and physical distancing.</p> <p><u>Remote:</u> The internship may take place remotely to ensure health and safety protocol in response to the COVID-19 Pandemic.</p>
<b>Hours</b>	<p><u>On Site:</u> 37.5 hours/week, 10 weeks</p> <p><u>Remote:</u> 24 hours/week minimum (total of at least 240 hours over the course of the 10-week summer internship program)</p>
<b>Start and End Dates</b>	<p>10 weeks: June 7, 2021 – August 13, 2021</p> <p><i>*Exact start and end dates will be mutually decided upon between the intern and their supervisor at the museum.</i></p>
<b>Compensation</b>	<p>\$1,500 stipend, dispersed in 2 installments (after successful completion of weeks 5 and 10).</p> <p>Housing provided (optional, and contingent upon COVID-19 restrictions)</p>
<b>Application Deadline</b>	<p>All application materials are due March 1, 2021.</p> <p>See below for application instructions.</p>

### About Strawberry Banke Museum

Strawbery Banke Museum is a 10-acre living history museum located in the heart of downtown Portsmouth. The museum interprets daily life in the same historic waterfront neighborhood over 300+ years, making the 37 historic buildings accessible to a wide range of visitors one of our primary goals. Strawberry Banke hosts an ever-growing number of special events and programs throughout the year. Seasonal and holiday signature events are time-honored traditions that help make Portsmouth the vibrant destination it is. Strawberry Banke is continually ranked as TripAdvisor’s #1 “Thing to do in Portsmouth”, Yankee Magazine Editors’ Choice: Best of New England Classics “Best Historic Village” and the 2020 Best of the Seacoast in the Entertainment & Leisure category for Best Group Event/Tour/Activity.

#### **Strategic Framework:**

*Strawbery Banke Museum:*

- A place to learn,
- A place to gather,
- A place to preserve.

### **Mission Statement:**

*To promote understanding of the lives of individuals and the value of community through encounters with the history and ongoing preservation of a New England waterfront neighborhood.*

Toward that goal, Strawberry Banke Museum:

- Acquires and conserves, for today's visitors and for future generations, historic buildings, objects, and other materials pertinent to its mission.
- Conducts research aimed at placing local developments within the broader context of city, state, and national history.
- Disseminates the results of that research to the public through exhibitions, publications, demonstrations, tours, symposia, workshops, and other educational activities and programs.

### **Internship Description**

The Education Department is seeking advanced undergraduate or graduate applicants in the education field to assist in development and implementation of the museum's summer camp curriculum. The Education Interns (3) will conduct research on three centuries of New England History and incorporate that knowledge into lesson plans, games, and activities for campers that range in age from 6-17.

Interns take on much of the lesson planning within the camp curriculum and are frequently expected to lead group lessons or activities. The program highly emphasizes New England history, acting skills, and active learning environments.

### **What you will learn**

As an education intern you will get to know the engaging stories and history behind the museum's 42 historic houses and the historic seaport town of Portsmouth, NH.

Upon completion of the 10-week internship, the Education Interns will also have extensive experience and knowledge of:

- Camp curriculum development and lesson planning;
- Group lesson facilitation for campers ranging in age from 6-17.

### **Duties and responsibilities**

Interns will help research and develop lesson plans and provide teaching support to camp leaders and assistants. Interns will be expected to:

- Research various aspects of history, usually related to Portsmouth/New England;
- Develop lesson plans to be taught during the 2021 summer camp program;
- Assist camp staff with group management and hands-on activities;
- Teach lessons during summer camps to kids ages 6 – 17;
- Supervise the extended care program (a few times per week);
- Participate in weekly team meetings

Please note on your application if you are interested in working with a particular age group (early elementary, high school, etc.) or if you have special skills/interests/talents (acting, music, knowledge in a particular area, etc.).

## Qualifications

- Must be enrolled as a current undergraduate or graduate student in good standing in order to be eligible for an internship.
- Interns are an integral part of a successful camp; therefore, applicants must be extremely reliable and accountable.
- Experience in acting, theater, roleplaying, or improvisation is desirable.
- Candidates must be enthusiastic and enjoy interacting, teaching, and playing with large groups of children.
- This position requires the ability to adapt to a changing environment.
- Candidates must have a positive attitude, strong motivation, and high energy.

## Housing provided by Strawberry Banke Museum

Optional on-site housing is provided in Hough House for interns who need housing, contingent upon COVID-19 restrictions at the time of the internship. In the event that shared on-site housing is not deemed safe for summer 2021, but a modified in-person summer camp program will be offered, the intern may be expected to commute or provide their own housing.

Hough House is open to all interns regardless of sex or age. While the common areas in Hough are co-ed, the bedrooms are single-sex based on the gender with which each intern identifies, and interns should expect to have a roommate for the duration of their stay in Hough House.

## Application Instructions

All application materials are due by March 1, 2021 with the following requirements:

1. Complete the [online application](#) no later than 3/1/2021, including:
  - a. Cover Letter/Personal statement up to one page in length (PDFs only), detailing your interest in the internship program answering the following 3 questions:
    - i. What are your professional goals and areas of interest?
    - ii. What skills and abilities can you contribute to the museum's work?
    - iii. Describe the outcomes you hope the internship experience will produce.
  - b. Resume
  - c. All required questions in the [online application](#) form.

2. Submit two letters of recommendation from professors or supervisors in a related field. Letters can be submitted via email or mail to:

[jcrowley@sbmuseum.org](mailto:jcrowley@sbmuseum.org)

Jessica Crowley

Director of Human Resources

Strawberry Banke Museum

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