



## SILENT AUCTION FACT SHEET

### Fine Wine and Food Festival and Silent Auction to Benefit Strawberry Banke Museum

**Tax Identification 20-0260158**

**Date:** September 9, 2017

**VIP Tasting:** 4:00-7:30 pm

**Grand Tasting:** 5:00-7:30 pm

**Silent Auction:** Starts at 4:00 pm



**Where:** Strawberry Banke Museum — a 10-acre site at 14 Hancock Street in Portsmouth, NH.

**What:** Fine wine and food walk-around tasting plus silent auction in Strawberry Banke Museum's historic neighborhood and gardens.

#### **Silent Auction:**

- Most donations will be auctioned or raffled off in the middle of the museum grounds during the event.
- Vintage & Vine 2016 raised over \$65,000 to support Strawberry Banke Museum's preservation efforts, education programs and community outreach.

#### **Your Donation**

- Will help Strawberry Banke Museum balance our books for the year, and sustain the museum as a resource for the future.
- Will be part of a comprehensive marketing campaign that will include your company in social media, promotional opportunities, website, and a printed program.
- Please fill out the attached form. Return it by **July 1** to participate in our promotional materials and by **August 8** to be included in the auction.
- Donors who would like to purchase tickets to Vintage & Vine will receive the member's discount on ticket prices when purchased through the SBM website. Use promo code: VV2017 to redeem.
- Gift card donations may not need the full form, we do request a contact name and a way to get in touch with you in order to write you a thank you letter (for your tax purposes.)
- Questions contact Alena Shellenbean, ashellenbean@strawberybanke.org, (603) 828-2979.

#### **Event Format:**

- Vintage & Vine hosts more than 1,000 people at this fundraising event each year.
- Each location will feature the Seacoast's best restaurants and a New Hampshire wine distributor.
- Finger food provided by area restaurants will be served on the museum grounds from 4:00-7:30 pm.
- Local wineries and worldwide wine distributors will offer wines to taste.
- **Main tent will feature a silent auction including trips, tickets, food and wine-related items.**
- VIP guests may enter and tour the Grand Tasting at 4:00 pm; a separate VIP tent will also be available to them. A special ticket is required for entrance to this area.
- \$65 Grand Tasting, \$20 Designated Driver, \$120 VIP Tasting, \$30 VIP Designated Driver. Museum Member tickets are \$45 Grand Tasting, \$100 VIP.

*Thank you very much for your donation.*

*An acknowledgement letter for tax purposes will be sent to you after the auction is concluded.*



Fine Wine and Food Festival and Silent Auction  
To Benefit Strawberry Banke Museum

*Saturday, September 9, 2017*

## Silent Auction Donor Form

Please return auction forms by July 1 to participate in our promotional materials  
Last-Minute forms by August 8; All Items by August 15

Donated Item: \_\_\_\_\_ Value: \_\_\_\_\_

Description: *This will be used to give a prospective bidder all the key information about the item. Include a promotional line about the item, specifications, dimensions, time period/exclusions, special instructions/restrictions, for how many people the item is valid, etc. Use additional pages if necessary.*

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Donor: \_\_\_\_\_

Address: \_\_\_\_\_

Webpage: \_\_\_\_\_

Contact (if different from donor): \_\_\_\_\_

Email: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Contact/Donor Signature: \_\_\_\_\_

**Return this form to:**

Strawbery Banke Museum, Attn: Alena Shellenbean  
PO Box 300, Portsmouth, NH 03802  
ashellenbean@strawberybanke.org

*Thank you very much for your donation.*



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