### Job title
Horticulture Assistant Summer Intern

### Reports to
Matthew Kochka, Horticulturist

### Hours
37.5 hours/week

### Start and End Dates
10 weeks:
*June 8, 2020 – August 14, 2020
*Exact start and end dates will be mutually decided upon between the intern and his/her supervisor at the museum.

### Compensation
$1,500 stipend, dispersed in 2 installments.
Housing provided (optional)

### Application Deadline
All application materials are due March 1, 2020.
See below for application instructions.

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**About Strawbery Banke Museum**

Strawbery Banke Museum is a 10-acre living history museum located in the heart of downtown Portsmouth. The museum interprets daily life in the same historic waterfront neighborhood over 300+ years, making the 37 historic buildings accessible to a wide range of visitors one of our primary goals. Strawbery Banke hosts an ever-growing number of special events and programs throughout the year. Seasonal and holiday signature events are time-honored traditions that help make Portsmouth the vibrant destination it is. Strawbery Banke is continually ranked as TripAdvisor’s #1 “Thing to do in Portsmouth” and Yankee Magazine Editors’ Choice: Best of New England Classics “Best Historic Village.”

### Strategic Framework:

**Strawbery Banke Museum:**
A place to learn,
A place to gather,
A place to preserve.

**Mission Statement:**
To promote understanding of the lives of individuals and the value of community through encounters with the history and ongoing preservation of a New England waterfront neighborhood.

Toward that goal, Strawbery Banke Museum:

- Acquires and conserves, for today’s visitors and for future generations, historic buildings, objects, and other materials pertinent to its mission.
- Conducts research aimed at placing local developments within the broader context of city, state, and national history.
- Disseminates the results of that research to the public through exhibitions, publications, demonstrations, tours, symposia, workshops, and other educational activities and programs.
**Internship Description**

This internship is a great opportunity for someone who is considering working in the fields of sustainable horticulture, history, museum education, agriculture, or landscaping. The Horticulture Assistant Intern will gain hands-on experience with a variety of gardening styles and techniques used in the many historic gardens at Strawbery Banke Museum.

The primary expectation of the Horticulture Assistant Intern is to maintain the gardens, but they will also be expected to lead tours and complete an educational project that will be presented at the end of the internship. Projects ideas can include: an outline of best management practices; renovating or restoring historic gardens; heirloom rose care; creating a landscape survey.

This intern will work independently and alongside staff and volunteers in all of our gardens. The intern will have the chance to learn directly from the Museum’s Horticulturist, who will be the intern’s direct supervisor.

More information about our historic gardens at SBM can be found at: [http://www.strawberybanke.org/gardens/historic-gardens.cfm](http://www.strawberybanke.org/gardens/historic-gardens.cfm)

**What you will learn**

- Applied sustainable gardening techniques (including: pruning, soil health management, hardscape maintenance, plant health care)
- Plant identification
- Garden design
- Heirloom garden/plant care
- Public speaking
- Portsmouth history
- Nonprofit museum operations

**Duties and Responsibilities**

- Assist in caring for all museum gardens (80%)
  - Weed control
  - Bed preparation
  - Pruning perennial and annual plants
  - Planting
  - Interacting with visitors
- Lead tours to visitors (5%)
- Complete and present an educational project (15%)
  The topic will be determined within the first week of hire based on the intern’s area of interest (examples: outline best management practices for specific gardens; renovating or restoring historic gardens; heirloom rose care; landscape surveys; flower drying and preservation techniques)

**Qualifications**

- Candidates must be enrolled as an undergraduate or graduate student in good standing at an academic institution in order to be eligible for this internship program.
- Prior gardening, landscaping, farming, or related field experience preferred.
- Excellent written, oral, and communication/presentation skills required
- Enrolled as an undergraduate or graduate level student in horticulture, agriculture, or a related field preferred.

**Physical requirements:**

- The candidate must be physically fit. Work entails moving around the 9-acre site, for extended periods of time outdoors in all weather conditions. Must be able to bend, stoop, and kneel, and must be able to lift up to 50 lbs. throughout the day.
Housing provided by Strawberry Banke Museum

Space is available in Hough House for interns who need housing. Hough House is open to all interns regardless of sex or age. While the common areas in Hough are co-ed, the bedrooms are single-sex based on the gender with which each intern identifies, and interns should expect to have a roommate for the duration of their stay in Hough House.

Application Instructions

All application materials are due by March 1st with the following requirements:

1. Complete the online application no later than 3/1/2020, including:
   a. Cover Letter/Personal statement up to one page in length (PDFs only), detailing your interest in the internship program answering the following 3 questions:
      i. What are your professional goals and areas of interest?
      ii. What skills and abilities you can contribute to the museum’s work?
      iii. Describe the outcomes you hope the internship experience will produce.
   b. Resume or CV
   c. All required questions.

2. Submit two letters of recommendation from professors or supervisors in a related field.

Letters can be submitted via email or mail to:
jcrowley@sbmuseum.org
Jessica Crowley
Director of Human Resources
Strawbery Banke Museum
PO Box 300
Portsmouth, NH 03802

To print a copy of the application form, please visit www.strawberybanke.org.