**Job title**  
Education Department Summer Intern

**Reports to**  
Bekki Coppola, Director of Education: Camp Interns’ supervisor,  
or  
Maddie Beihl, Roleplaying Coordinator: Jr Roleplayer Intern supervisor

**Hours**  
37.5 hours/week

**Start and End Dates**  
June 8 – August 14 (option to stay through August 21 for extra $)  
SBM Internships generally begin in June and end mid-August.  
**Exact start and end dates will be mutually decided upon between the intern and his or her supervisor at the museum.**

**Compensation**  
$1,500 stipend, dispersed in 2 installments.  
Housing provided (optional)

**Application Deadline**  
All application materials are due March 1, 2020.  
See below for application instructions.

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**About Strawberry Banke Museum**
Strawbery Banke Museum is a 10-acre living history museum located in the heart of downtown Portsmouth. The museum interprets daily life in the same historic waterfront neighborhood over 300+ years, making the 37 historic buildings accessible to a wide range of visitors one of our primary goals. Strawbery Banke hosts an ever-growing number of special events and programs throughout the year. Seasonal and holiday signature events are time-honored traditions that help make Portsmouth the vibrant destination it is. Strawbery Banke is continually ranked as TripAdvisor’s #1 “Thing to do in Portsmouth” and Yankee Magazine Editors’ Choice: Best of New England Classics “Best Historic Village.”

**Strategic Framework:**

*Strawbery Banke Museum:*
A place to learn,  
A place to gather,  
A place to preserve.

**Mission Statement:**

To promote understanding of the lives of individuals and the value of community through encounters with the history and ongoing preservation of a New England waterfront neighborhood.

Toward that goal, Strawbery Banke Museum:
- Acquires and conserves, for today's visitors and for future generations, historic buildings, objects, and other materials pertinent to its mission.
- Conducts research aimed at placing local developments within the broader context of city, state, and national history.
- Disseminates the results of that research to the public through exhibitions, publications, demonstrations, tours, symposia, workshops, and other educational activities and programs.
**Internship Description**

The Education Department is seeking advanced undergraduate or graduate applicants in the education field to assist in development and implementation of the museum’s summer camp curriculum. The Education Interns (3) will conduct research on three centuries of New England History and incorporate that knowledge into lesson plans, games, and activities for campers that range in age from 6-17.

Interns take on much of the lesson planning within the camp curriculum and are frequently expected to lead group lessons or activities. The program highly emphasizes New England history, acting skills, and active learning environments.

**What you will learn**

As an education intern, you will get to know the engaging stories and history behind the museum’s 42 historic houses and the historic seaport town of Portsmouth, NH.

Upon completion of the 10-week internship, the Education Interns will also have extensive experience with and knowledge of:

- *Camp curriculum development and lesson planning;*
- *Group lesson facilitation for campers ranging in age from 6-17.*

**Duties and responsibilities**

Interns will help research and develop lesson plans and provide teaching support to camp leaders and assistants. Interns will be expected to:

- *Research various aspects of history, usually related to Portsmouth/New England;*
- *Develop lesson plans to be taught during the 2020 summer camp program;*
- *Assist camp staff with group management and hands-on activities;*
- *Teach lessons during summer camps to kids ages 6 – 17;*
- *Supervise the extended care program (a few times per week);*
- *Participate in weekly team meetings*

* Please note on your application if you are interested in working with a particular age group (early elementary, high school, etc.) or if you have special skills/interests/talents (acting, music, knowledge in a particular area, etc.).

**Qualifications**

- Must be enrolled as a current undergraduate or graduate student in good standing in order to be eligible for an internship.
- Interns are an integral part of a successful camp program; therefore, applicants must be extremely reliable and accountable.
- Experience in acting, theater, roleplaying, or improvisation is desirable.
- Candidates must be enthusiastic and enjoy interacting, teaching, and playing with large groups of children.
- This position requires the ability to adapt to a changing environment.
- Candidates must have a positive attitude, strong motivation, and high energy.

**Housing provided by Strawberry Banke Museum**

Space is available in Hough House for interns who need housing. Hough House is open to all interns regardless of sex or age. While the common areas in Hough are co-ed, the bedrooms are
single-sex based on the gender with which each intern identifies, and interns should expect to have a roommate for the duration of their stay in Hough House.

**Application Instructions**

All application materials are due by March 1st with the following requirements:

1. Complete the online application no later than 3/1/2020, including:
   a. Cover Letter/Personal statement up to one page in length (PDFs only), detailing your interest in the internship program answering the following 3 questions:
      i. What are your professional goals and areas of interest?
      ii. What skills and abilities you can contribute to the museum’s work?
      iii. Describe the outcomes you hope the internship experience will produce.
   b. Resume or CV
   c. All required questions.

2. Submit two letters of recommendation from professors or supervisors in a related field.
   Letters can be submitted via email or mail to:
   
   jcrowley@sbmuseum.org
   Jessica Crowley
   Director of Human Resources
   Strawbery Banke Museum
   PO Box 300
   Portsmouth, NH 03802

To print a copy of the application form, please visit [www.strawberybanke.org](http://www.strawberybanke.org).